

## Governing Board of Trustees Regular Meeting Wednesday, April 25, 2018

### Members present

Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

### Meeting called to order at 4:50pm.

#### 1. CALL TO ORDER OPEN SESSION

##### Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Gibson called the meeting to order at 4:50pm.

##### Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input.

##### Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Gibson adjourned to Closed Session at 4:51pm.

#### 2. CLOSED SESSION

Discussion: 2.1 SETTLEMENT AGREEMENT: Settlement Agreement (1) - Student ID #11002168

Discussion: 2.2 REAL PROPERTY TRANSACTION – Government Code Section 54956.8 Real Property: 10.5 acre usable lot, Carmel Valley Road in the City of San Diego, within Pacific Highlands Ranch, to be used as potential elementary school site. Conference with Real Property Negotiator: Cathy Birks; Negotiating Parties: Pardee Homes and Cathy Birks; Under Negotiation: Potential acquisition of future school site

#### 3. RECONVENE OPEN SESSION

##### Procedural: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Gibson reconvened Open Session at 5:57pm.

##### Procedural, Report: 3.2 WELCOME AND REPORT OF ACTION TAKEN IN CLOSED SESSION

Governing Board President Gibson reported the following action taken in Closed Session:

In a unanimous vote, the Board voted to approve a compromise agreement and release in OAH Case No. 2017110756 – Settlement Agreement regarding Student ID #11002168.

The agreement includes funds for special education services in exchange for a waiver of claims against the District.

##### Procedural: 3.3 PLEDGE OF ALLEGIANCE/ROLL CALL

##### Action: 3.4 BOARD APPROVAL, AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Erica Halpern, second by Steve Cochrane.

Final Resolution: Motion Carries

Aye: Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Not Present at Vote: Doug Rafner

#### 4. CORRESPONDENCE/COMMUNICATIONS

##### Report: 4.1 CORRESPONDENCE

Superintendent McClurg reported on correspondence/communication received from the community, including:

- Inquiry from one parent regarding Spring Enrichment Programs.
- Several regarding facilities reconfiguration.
- Several community members expressing interest in the Governing Board's support for approving a school safety/gun control resolution.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS  
No public input.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, APRIL 2018

Superintendent McClurg and the Governing Board of Trustees recognized the DMUSD Employees of the Month, April 2018:

Ashley Falls School: Traci Zuckerman, Sixth Grade Teacher

Carmel Del Mar School: Anne Sherwin, Fourth Grade Teacher

Del Mar Heights School: Eileen Graddy, Fourth Grade Teacher

Del Mar Hills Academy: Suzanne Means, Fifth Grade Teacher

Ocean Air School: Christine Williams, Fourth Grade Teacher

Sage Canyon School: Eva Ho, Kindergarten Teacher

Sycamore Ridge School: Susan Garfein, Sixth Grade Teacher

Torrey Hills School: Summer Gurell, STEAM+ Physical Education Teacher

Early Childhood Development Center (ECDC): Tabitha Farber, Office Assistant

District Office: Sarah Raskin, Design Engineer

### Report: 5.2 REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)

The 2017-2018 DMCTA President, Erik Bienke, provided a DMCTA report to the Board, including:

- Thanked staff for a productive Professional Relations Committee Meeting.
- Thanked Susan Polizzotto, DMSEF President, and all DMSEF board members and volunteers for their contribution to the district.
- Encouraged community contributions to DMSEF so that STEAM+ programs can continue. In the event that the DMSEF does not reach its fundraising goal, DMCTA requests that the fundraising deadline be reconsidered or that the district reconsider making up the difference in fundraising.
- Meeting this week for the third bargaining team meeting of this year.

### Report: 5.3 REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)

The 2017-2018 DMSEF President, Susan Polizzotto, provided a report on DMSEF activities to date, including:

- Shared the STEAM+ funding budget and fundraising goal.
- Continue to encourage community contributions; deadline April 30, 2018. DMSEF will continue to accept contributions after that date.
- Thankful for all the work the schools have done to support the Foundation.

### Report: 5.4 REPORT: PARENT TEACHER ASSOCIATION (PTA)

Ocean Air School PTA President, Alison Gaconnet, reported on Character Development - Second Step.

### Report: 5.5 REPORT: BOARD REPORTS/COMMENTS

Member Rafner joined the meeting at 6:06pm.

Events including multiple Governing Board Members:

- Governing Board Members attended the April Special Visitation to Del Mar Hills Academy.
- Members attended multiple Facilities Face-to-Face with the Superintendent parent community meetings at school sites.

Member Gibson:

Shared roles of schools and gun safety.

Visited the Salk Institute in San Diego where they launched a new initiative called Conquering Cancer.

**Member Halpern:**

- Attended the Public Engagement Leader meeting.
- Attended DMSEF April meeting as Board Representative; thanked DMSEF for their efforts this year in fundraising.

**Member Wooden:**

- Two schools represented the district at the Southern California State Science Olympiad Competition; Ocean Air School and Torrey Hills School.

**Member Rafner:**

- Appreciated support from community expressed at the Facilities Face-to-Face with the Superintendent.

**Member Cochrane:**

- Attended two PTA meetings and PTA Presidents' Advisory Committee Meeting.
- Governing Board is listening to the community, as the community is our greatest strength.

**Report: 5.6 REPORT: SUPERINTENDENT**

Superintendent McClurg will report on current District activities, including:

- District administrators have held Staff Focus Groups with staff at every school site to discuss District Design 2022.
- District has held eight Facilities Face-to-Face Meetings with the community.
- District has planned Facilities Face-to-Face meetings with all school communities throughout May.
- District has planned Town Hall Meetings regarding Facilities throughout May and strongly encouraged community members to attend one of these meetings in order to be informed regarding district reconfiguration.
- Congratulations to the Science Olympiad Competition participants. They will be invited to the June Governing Board Meeting to be recognized.

**Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS**

Public requests to address the Governing Board - Reference Item 8.1: Board Adoption of School Safety Resolution 2018-02.

Public request to address the Governing Board - Reference Item 9.2: Board Report, Facilities Master Plan

**Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES**

Approve Minutes:

- March 28, 2018 Regular Meeting
- April 4, 2018, Special Meeting
- April 16, 2018 Special Meeting

Motion by Steve Cochrane, second by Scott Wooden.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

**6. CONSENT**

Information: 6.1 BOARD REVIEW, 2018 CSBA DELEGATE ASSEMBLY ELECTION RESULTS

Action (Consent): 6.2 BOARD APPROVAL OF DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT QUARTERLY REPORT FOR JANUARY 1, 2018 - MARCH 31, 2018

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for January 1, 2018 - March 31, 2018.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c).

Resolution: Approve action to declare district personal property as obsolete and surplus to be disposed of per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.4 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.5 BOARD APPROVAL, PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, AND PURCHASE CARD TRANSACTIONS

Resolution: Approve the purchase orders, ratify the commercial warrant payments and purchase card transactions as listed.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.6 BOARD APPROVAL, STUDENT TEACHING AGREEMENT WITH BRANDMAN UNIVERSITY

Resolution: Approve Student Teaching Agreement with Brandman University

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.7 BOARD APPROVAL, REVISIONS TO BOARD POLICY 3315: RELATIONS WITH VENDORS

Resolution: Approve revisions to Board Policy 3315: Relations With Vendors.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.8 BOARD APPROVAL, REVISIONS TO BOARD POLICY 7214: GENERAL OBLIGATION BONDS

Resolution: Approve revisions to Board Policy 7214: General Obligation Bonds.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action: 6.9 BOARD APPROVAL, NEW JOB DESCRIPTIONS: Business Services and Purchasing Supervisor; Human Resources Multi-Media Technician

Action (Consent): 6.10 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

Action (Consent): 6.11 CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.10.

Approve Consent Items 6.1 - 6.10.

Motion by Erica Halpern, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane

## 7. CURRICULUM AND INSTRUCTION

## 8. ADMINISTRATION AND POLICY

Action: 8.1 BOARD ADOPTION OF SCHOOL SAFETY RESOLUTION 2018-02

Superintendent McClurg introduced School Safety Resolution 2018-02, for Governing Board discussion and approval.

Public requests to address the Governing Board regarding Item 8.1, Board Adoption of School Safety Resolution 2018-02:

- Jeannie Thomas, Del Mar Hills Academy parent, supporting approval of School Safety Resolution 2018-02
- Michael Schwartz, opposing approval of School Safety Resolution 2018-02
- James Alexy, opposing approval of School Safety Resolution 2018-02
- Liz Shopes, Member of Moms Demand Action, supporting approval School Safety Resolution 2018-02

Governing Board discussed School Safety Resolution #2018-02 and amended as follows:

- Omit the following language from the proposed resolution: *...but also an outright ban on semi-automatic firearms, high-capacity magazines, armor-piercing ammunition, bump stocks, and any other equipment, alteration, or modification that would increase a firearm's capacity for ammunition or rate of fire;*
- Add the following language to proposed resolution: *BE IT FURTHER RESOLVED, that Del Mar Union School District will work with a broad spectrum of local community stakeholders, local law enforcement, and gun owner organizations, to develop and provide educational opportunities as described by the CA attorney general, law enforcement and other organizations on firearm safety including but not limited to the rules for children and proper firearm storage.*

Adopt School Safety Resolution #2018-02 as amended:

Omit the following language from the proposed resolution:

*...but also an outright ban on semi-automatic firearms, high-capacity magazines, armor-piercing ammunition, bump stocks, and any other equipment, alteration, or modification that would increase a firearm's capacity for ammunition or rate of fire;*

Add the following language to proposed resolution:

*BE IT FURTHER RESOLVED, that Del Mar Union School District will work with a broad spectrum of local community stakeholders, local law enforcement, and gun owner organizations, to develop and provide educational opportunities as described by the CA attorney general, law enforcement and other organizations on firearm safety including but not limited to the rules for children and proper firearm storage.*

Motion by Steve Cochrane, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Steve Cochrane

Nay: Scott Wooden

**9. MAINTENANCE, OPERATIONS AND FACILITIES****Report: 9.1 BOARD REPORT, DISTRICT DEMOGRAPHIC FORECAST**

Jason Romero, Assistant Superintendent of Human Resources, presented the 2018-2019 through 2024-2025 Student Population Forecast with enrollment projections over the next seven years, including:

**Methodology****Residential Developments****District-wide Student Projections****Attendance Area Projections by Residence****Information, Report: 9.2 BOARD REPORT, FACILITIES MASTER PLAN****Public request to address the Governing Board on Item 9.2: Facilities Master Plan:****Liz Shopes, regarding Facilities Master Plan and green space on Del Mar Hills Academy property.**

Garrick Oliver, obrARCHITECTURE, presented the 2018 Facilities Master Plan revision, reflecting the reconfiguration of the Del Mar Union School District schools to address shifts in enrollment and student residency.

**10. BUSINESS AND FINANCE****11. PERSONNEL**

**Action: 11.1 BOARD APPROVAL, NEW JOB DESCRIPTION: Executive Director of Capital Programs and Technology**  
**Approve new job description: Executive Director of Capital Programs and Technology.**

**Motion by Scott Wooden, second by Erica Halpern.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**Action: 11.2 BOARD APPROVAL, REVISION TO JOB DESCRIPTION: Director, Maintenance, Operations and Facilities**  
**Approve revision to job description: Director, Maintenance, Operations and Facilities**

**Motion by Scott Wooden, second by Doug Rafner.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

**12. CLOSING ITEMS**

**Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS**

**Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DISTRICT DMSEF AND PTA EVENTS**

**Information: 12.3 PRELIMINARY ITEMS FOR THE MAY 2018 REGULAR BOARD MEETING**

**Board Approval, Minutes of Governing Board of Trustees Regular Meeting, April 25, 2018**

**Board Approval, Minutes of Governing Board of Trustees Special Visitation, May 2, 2018**

**Action, Procedural: 12.4 ADJOURNMENT OF MEETING**

**Governing Board President Gibson adjourned the meeting at 8:19pm.**

**Motion to Adjourn meeting.**

**Motion by Doug Rafner, second by Scott Wooden.**

**Final Resolution: Motion Carries**

**Aye: Doug Rafner, Kristin Gibson, Erica Halpern, Scott Wooden, Steve Cochrane**

Minutes of April 25, 2018 Adopted:

Signature of Governing Board Clerk:



Erica Halpern

5/23/2018

Date

Signature of Superintendent



Holly McClurg, Ph.D.

5/24/2018

Date

Generated by Holly Palmer, Executive Assistant to the Superintendent